



APPLICATION & PROCESS: TYPE CERTIFICATE VALIDATION

SECTION 1 GENERAL

1.1 PURPOSE

This Advisory Circular (AC) is issued to provide information and guidance on the civil aviation regulatory requirements for the issuance of a special Certificate of Airworthiness to aircraft registered in Vietnam.

1.2 STATUS OF THIS ADVISORY CIRCULAR

This is an original issuance of this AC.

1.3 BACKGROUND

- A. ICAO Standards in Annex 8, Airworthiness of Aircraft, require that Vietnam must have a process for issuance of Certificates of Airworthiness to aircraft registered in Vietnam.
- B. In support of its international safety oversight obligations, Vietnam has safety legislation and guidance regarding the requirements that apply to the airworthiness of aircraft, including—
 - 1) VAR Parts 4 and 5; and
 - 2) This advisory circular
- C. Civil Aviation Administration of Vietnam (CAAV) has delegated to their Flight Safety Standards Department the responsibility and authority to ensure—
 - 1) Evaluation of aircraft in accordance with the applicable airworthiness standards;
 - 2) Issuance the proper certificates of airworthiness; and
 - 3) On-going surveillance of these aircraft to ensure conformance with the applicable airworthiness standards

1.4 APPLICABILITY

This AC is applicable to all individuals, operators, organizations and other entities applying for the issuance of a special certificate of airworthiness and the operation of Vietnam-registry aircraft under such a certificate.

- Advisory Circulars are intended to provide advice and guidance to illustrate a means, but not necessarily the only means, of complying with the Regulations, or to explain certain regulatory requirements by providing informative, interpretative and explanatory material.
- Where an AC is referred to in a 'Note' below the regulation, the AC remains as guidance material,
- ACs should always be read in conjunction with the referenced regulations.

1.5 RELATED REGULATIONS

The following regulations are directly applicable to the guidance contained in this advisory circular—

- VAR Part 3, Aircraft and Component Original Certificate
- VAR Part 4, Continuing Airworthiness of Aircraft

1.6 RELATED PUBLICATIONS

For further information on this topic, individuals, organizations and other entities are invited to consult the following publications—

- 1) Civil Aviation Administration of Vietnam (CAAV)
 - ◆ AC 05-001, Application and Process for Standard Certificate of Airworthiness.
- 2) International Civil Aviation Organization (ICAO)
 - ◆ Annex 8, Airworthiness of Aircraft
 - ◆ Document 9760, Airworthiness Manual

Copies may be obtained from the CAAV Flight Safety Standards Department.

Copies may be obtained from Document Sales Unit, ICAO, 999 University Street, Montreal, Quebec, Canada H3C 5H7.

1.7 DEFINITIONS & ACRONYMS

1.7.1 DEFINITIONS

A. The following definitions are used in this advisory circular—

- 1) **Aeroplane.** A power-driven heavier-than-air aircraft, deriving its lift in flight chiefly from aerodynamic reactions on surfaces which remain fixed under given conditions of flight.
- 2) **Aircraft.** Any machine that can derive support in the atmosphere from the reactions of the air other than the reactions of the air against the earth's surface.
- 3) **Helicopter.** A heavier-than-air aircraft supported in flight chiefly by the reactions of the air on one or more power-driven rotors on substantially vertical axes.
- 4) **Recognized airworthiness code.** Civil Aviation Regulations and Standards of the contracting State of design relating to the design, materials, construction, equipment, performance and maintenance of aircraft or aircraft components acceptable to the Authority.
- 5) **Rotorcraft.** A power-driven heavier-than-air aircraft supported in flight by the reactions of the air on one or more rotors.
- 6) **State of Registry.** The State on whose register the aircraft is entered.

1.7.2 ACRONYMS

The following acronyms are used in this manual—

- 1) **AD** – Airworthiness Directive
- 2) **AOC** – Air Operator Certificate
- 3) **CAAV** – Civil Aviation Administration of Vietnam
- 4) **CofA** – Certificate of Airworthiness
- 5) **CofR** – Certificate of Registration

- 6) **FSSD** – Flight Safety Standards Department
- 7) **ICAO** – International Civil Aviation Organization
- 8) **TC** – Aircraft Type Certificate
- 9) **VAR(s)** – Vietnam Aviation Regulation(s)

SECTION 2 SPECIAL CERTIFICATES OF AIRWORTHINESS

- A. An owner of an aircraft registered in Vietnam or agent of the owner may apply to the FSSD for issue of a Special Certificate of Airworthiness certificate as provided in VAR Part 4.
- B. The applicant for a certificate shall apply on a form and or in a manner prescribed by the FSSD.
- C. A Special Airworthiness Certificate will be issued for aircraft that do not meet the requirements of the State of Design for a standard airworthiness certificate.
- D. Classifications of Special Certificates of Airworthiness include—
 - 1) Restricted;
 - 2) Special flight permit;
 - 3) Export; and
 - 4) Other.

1. INTRODUCTION

This document describes the CAAV validation procedure for Type Certification in Vietnam of an imported large airplane .

Type Certification is the first and mandatory step, before an aircraft can be registered in Vietnam and get its individual Certificate of Airworthiness.

Certification in Vietnam of an imported aircraft will consist of the following steps:

- application from the manufacturer
- acceptance of the application by CAAV
- establishment of working procedures between the exporting authority and the CAAV (Arrangement)
- team designation
- familiarisation meeting
- establishment of the certification basis
- compliance finding phase
- TC delivery

The objectives of a validation are the following :

- gain information on the way the Exporting Authority interprets and applies requirements.
- check that the imported product complies with the CAAV requirements.
- establish procedures between the Exporting Authority and the CAAV related to the continued airworthiness.
- agree on the type definition acceptable in Vietnam.
- allow CAAV to get necessary documentation to insure its tasks of surveillance of the future operators.

Reliance on the Exporting Authority certification shall be the general rule, as far as CAAV is confident that the Exporting Authority has a sufficient knowledge of the airworthiness requirements and interpretations and has carried out a satisfactory investigation for primary certification.

2. DEFINITIONS

Exporting Authority : (VAR 21.2) national authority of the applicant located outside Vietnam

Primary Authority : national authority having delivered the primary Type Certificate.

Reference date (for establishment of certification basis) : the date which serves to determine the certification basis (effective requirements at this date) : example: date of application for TC or for a change.

Certification Basis : requirements which have to be complied with to get the certification. They are notified by the authority to the applicant. The establishment of these certification basis has to follow rules, detailed in VAR 21. 17 for aircraft certification, in VAR 21.101 for changes ,etc..

Validation process : the process to evaluate a product which was already certified by an other authority. General principle is by determination of additional requirements (if any), and agreement between both authority of procedures to allow recognition of the work performed by the primary authority.

Example : Validation of a Type Certificate. At the end, the CAAV issues its own Type Certificate.

3. APPLICATION

3.1 Application:

The application must be made by a letter from the manufacturer to the CAAV General Director. This letter must be transmitted **through the Exporting authority**.

Note: VAR 21 paragraph N15 only requires that the application is notified to the Exporting Authority. The process of transmittal through the Exporting Authority is a CAAV procedure which ensures this notification to the exporting authority.

It must contain a brief description of the airplane, the main milestones and calendar objectives for CAAV validation, and the exporting authority certification basis. When available, the Type Certificate Data Sheet established by the exporting authority should also be provided.

For derivative aircrafts, the application should contain a description of the main differences of the model to be certified versus the previously model certificated in Vietnam.

An application letter form is contained in Appendix 1.

3.2 Acceptance of the application

The CAAV should inform the applicant if the application is accepted or not, and inform the manufacturer of the following steps that are expected.

4. WORKING ARRANGEMENT BETWEEN THE EXPORTING AUTHORITY AND CAAV

The VAR 21.5 requests that a working arrangement is signed between the exporting authority and CAAV.

The purpose of this arrangement should be :

- to define the working procedures that will be followed for the validation process : When the importing authority makes detailed technical review, it defines the procedures for work-sharing between both authorities, and agreement on the compliance findings delegated to the exporting authority.
- to enable the CAAV to know which are the procedures used by the exporting authority for the primary Type Certification
- to ensure that the primary authority is prepared to undertake responsibilities for support of the continuing airworthiness.

Note: This is already part of basic duties of the exporting Authority ICAO Annex 8, part 2.

- Continuing Airworthiness : to precise the procedures for approval of future changes/repairs to be implemented on Vietnam registered aircraft
- to precise the procedures for revisions of the Airplane Flight Manual

This arrangement may not be detailed, and may be limited to the procedures for the continuing airworthiness.

Procedures for modification approvals, AFM revisions have to be ready for the operation of the first aircraft.

5. TEAM ESTABLISHMENT

When the application is accepted, the CAAV/FSSD will appoint a co-ordinator for the project.

Based upon the available information, the co-ordinator will determine which areas will be subjected to a technical investigation by CAAV. The areas to be investigated should be limited to :

- a. the areas for which there is a significant CAAV additional requirement (if any) .
- b. for derivative models, the areas of main differences compared to the last model of the same family certificated in Vietnam.
- c. any area of special interest due to the novelty of the technology used.

The co-ordinator may request other CAAV departments involved in certifications/validations to nominate team specialists in the areas previously identified. Generally the technical and technological department of CAAV provides technical expertise to the CAAV/FSSD.

6.FAMILIARISATION MEETING

A familiarisation meeting should be organised with the participation of the CAAV/FSSD director, the nominated CAAV co-ordinator, team specialists, and the applicant representatives .

The agenda for this meeting should include:

1. a presentation of the airplane by the applicant, highlighting the main differences from the last model certificated in Vietnam for derivatives.
2. a presentation by the applicant of the Exporting Authority certification basis.
3. the CAAV requirements
4. a discussion of the following steps for CAAV validation.

A descriptive document should be provided by the applicant at this meeting .

7.CAAV CERTIFICATION BASIS ESTABLISHMENT

7.1 Determination of the certification basis :

The CAAV must define the certification basis which will be applicable for Type Certification in Vietnam.

In most cases, these certification basis will be those applied for primary certification by the exporting authority.

CAAV should refer to the procedures published in VAR 21 to determine whether the certification basis applied for primary certification are acceptable. (See VAR 21.17)

Referring to VAR 21.17, the applicable requirements for the issue of a Type Certificate for an aircraft are normally :

- the applicable airworthiness requirements that are effective on the date of application for the original Type Certificate, plus
- any special conditions prescribed in accordance with VAR 21.16 (a).

A provision still remains in the paragraph 21.17 for applying other or additional certification basis : "unless otherwise specified by the CAAV"

The determination of the certification basis for derivative Aircrafts is not clearly addressed in VAR 21 , except that it can be considered as covered by the change process, and it is detailed in Appendix 2 of this document.

7.2 Notification of the applicable certification basis

The applicable certification basis must be notified to the applicant, by the means of a letter.

In most cases, it will be limited to a statement that the certification basis applied by the exporting authority for primary certification are accepted by CAAV.

In other cases, the CAAV certification basis will be presented as a list of additional requirements to the Exporting Authority certification basis.

An example of a letter is given in Appendix 3.

7.3 Document

The CAAV will provide the manufacturer with a list of the required documents: The last (approved) versions must be given, and the incoming updates are also required (see paragraph 10)

This list of documents will consist, at least, of :

- Primary Certification Compliance Check-list
 - Airplane Flight Manual
 - Maintenance Review Board Report
 - Certification Maintenance Requirements
 - Airworthiness Limitations
 - Maintenance Planning Document
 - Aircraft Maintenance Manual
 - Type Definition List
 - Equipment Definition List
- (Before first C of A :)
- Flight Crew Operating Manual
 - Master Minimum Equipment List
 - Weight and Balance Manual
 - Structural Repair Manual

Other technical documents may also be required by CAAV, if specialists wish to further investigate in a specific areas.

- Airworthiness Directives : The AD's already issued are included in the type definition to be validated.

After Type Certification, the CAAV must receive all AD's, but this is usually a subscription process directly between the Exporting Authority and CAAV.

8. COMPLIANCE FINDING

- CAAV specialists will review all documentation provided by the manufacturer.
 - CAAV specialists must always refer to the certification basis which have been defined.
- The CAAV specialists may identify areas where they wish deeper investigation, and where they need more information, or where they do not agree with the compliance findings made by the primary authority.

In this case, CAAV co-ordinator will advise the manufacturer of the additional requests/ substantiations that are needed.

- This investigation may lead to specific modifications to be added in the type definition for Certification in Vietnam.

This may also lead to specific limitations, procedures, to be added in the Airplane Flight Manual for aircraft operation in Vietnam.

Airplane Flight Manual :

The Airplane Flight Manual is a document associated to a Type Certificate.

Therefore, CAAV must clearly notify the acceptance (or not) of the Airplane Flight Manual approved by the Exporting Authority.

9 . TYPE CERTIFICATE

When CAAV is satisfied that the aircraft complies with the established certification basis , a Type Certificate will be delivered to the manufacturer. A copy will be sent to the exporting authority.

10 . CONTINUED AIRWORTHINESS

TBD

11 . FEE AND EXPENSE

Fees and expenses will be provided by applicant as following:

TC Validation Approval fee refer to 169/2010/TT-BTC dated 01 Oct 2010 of Ministry of Financial :

- a) MTOW < 20 T Type 30 000 000 VND
- b) 20 T =< MTOW < 50 T Type 80 000 000 VND
- c) 50 T =< MTOW < 150 T Type 250 000 000 VND
- d) 150 T =< MTOW < 250 T Type 410 000 000 VND
- e) 250 T =< MTOW Type 580 000 000 VND

Certificate Issue fee- 1 000 000 VND.

Visit cost - Air tickets (Business class for flight time more than 4 hours).

- Hostac.

- Officers allowance (Depending on Country).

RATES OF SUBSISTENCE ALLOWANCE FROM 1 JUNE 2012

Country Full rateCountry Full rate
AUSTRALIA155 US\$UKRAINA155 US\$
BRUNEI115 US\$CANADA155 US\$
BUNGARIA155 EURBRASIL155 US\$
CHINA155US\$
FRANCE155 EUR
GERMANY155EUR
HONGKONG155 US\$
INDONESIA115 US\$
IRELAND155 EUR
JAPAN155 US\$
KOREA155US\$
LAO115US\$
MALAYSIA115US\$
RUSSIA 155US\$
SINGAPORE145US\$
TAIWAIN155US\$
THAILAND115US\$
UNITED KINGDOM155EU
UNITED STATES155US\$

APPENDIX 1

APPLICATION LETTER FORM

To be addressed to : CAAV - Gialam Airport - Hanoi - RSV

Subject : Application for Type Certification in Vietnam of the Aircraft XXX

(Name of the applicant) hereby applies for Type Certification in Vietnam of the airplane (Name of the airplane model)

You will find enclosed a brief description of the airplane, as well as the (name of the exporting Authority) certification basis.

(For derivative models) : the main differences of this model compared to the model (name of the last model certificated in Vietnam) are the following :

(Description of the main differences)

The expected date of registration in Vietnam of the first airplane of this model is (date)

Encl: description of the airplane

Exporting authority Certification Basis

APPENDIX 3 -

NOTIFICATION OF THE CERTIFICATION BASIS

To be addressed to : manufacturer

copy : Exporting Authority

Subject : certification in Vietnam of the aircraft XXX - Certification basis

Following application for certification in Vietnam of the airplane XXX, CAAV has reviewed the certification basis applied for primary certification of the airplane model XXX in (country of primary certification) as detailed in document XXX , and

1/ has no additional requirements for certification in Vietnam.

Or

2/ has established that the following additional requirements are applicable for certification in Vietnam:

(list of additional requirements)

Signed : CAAV/FSSD Director

APPENDIX 4

LETTER FOR TYPE CERTIFICATE TRANSMISSION

To : manufacturer

Copy : Exporting Authority

Subject : Type Certification of the Airplane model XXX in Vietnam

CAAV is pleased to inform you that the investigation related to the certification in Vietnam has been completed by CAAV experts, and that we have no further comment that could preclude the issue of the type certificate in Vietnam.

We are therefore pleased to transmit the Type Certificate of the airplane model XXX.

Procedures for Continuing Airworthiness will be followed in accordance with the (reference of document : working arrangement or letter).

CAAV accepts the Airplane Flight Manual approved by (Exporting Authority) as associated document to the Type Certificate in Vietnam.

Signed : CAAV Director

Appendix 4 (cont'd)

Letter for Type Certificate Transmittal / Certification basis notification

To : Manufacturer

Copy : Exporting Authority

Subject : Certification of the model XXX in Vietnam .

Dear Sir,

Referring to the application made by your company on (date) , for the certification of the model XXX in Vietnam, and after review of associated transmitted documentation, we are pleased to inform you that the Type Certificate for import for the aircraft model XXX in Vietnam has been issued on (date of issue).

The certification basis retained for certification in Vietnam are the certification basis applied for primary certification in (country of exporting authority) , which have been found acceptable to CAAV with no additional requirement.

The Airplane Flight Manual referenced xx approved by (country of exporting authority), is accepted by CAAV.

Best regards,

Signed : CAAV general Director

APPENDIX 6

CHECK-LIST FOR TYPE CERTIFICATION

AIRPLANE TYPE :

Actions	Completed Yes/ No/Date	Comment
Application for Type Certification from the manufacturer : - precises the model - description of the airplane - primary certification basis - sent through the exporting authority		
Acceptance of the application by CAAV - letter to the Exporting Authority		
Working Arrangement between the Exporting Authority and CAAV : - procedures followed by the Exporting Authority for primary certification - responsibilities for continuing airworthiness - procedures for modifications - procedures for repairs - procedures for AFM revisions		
Team establishment - CAAV co-ordinator - Other departments involved/ subjects		
Familiarisation meeting - presentation of the airplane model - presentation of the primary certification basis - documents provided - next steps		

CAAV Certification basis : - is there any additional requirements ? - notification to the manufacturer		
Documents : Before TC : - Primary Certification Compliance check list - Airplane Flight Manual - Certification Maintenance Requirements - Airworthiness Limitations - Maintenance Planning Document - Type Definition List - Equipment Definition List Before First C of A : - Flight Crew Operating Manual - Master Minimum Equipment List - Maintenance Review Board Report - Aircraft Maintenance Manual - Weight and Balance Manual - Structural Repair Manual		

Compliance findings - review of the documentation provided - is there additional documents required ? - is there any question about the demonstration of compliance made for the primary certification ? - is there any modification required ? - is there any modification to the AFM required ? notification to the Exporting Authority		
Type Certificate delivery - letter + Type Certificate sent to the manufacturer - copy to the Exporting Authority		

SECTION 3 RESTRICTED CERTIFICATE OF AIRWORTHINESS

3.1 GENERAL POLICIES FOR RESTRICTED COFA

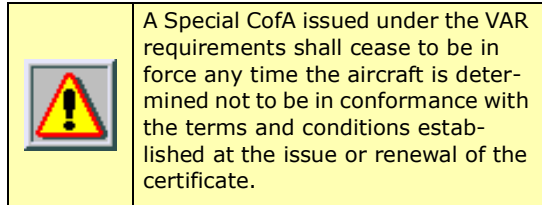
- A. The FSSD may issue a Special Certificate of Airworthiness with a “Restricted” classification to an aircraft that does not qualify for a Standard certificate of airworthiness.
- B. Normally these are aircraft that do not have a TC from the State of Design. They include—
 - 1) Microlight aircraft;
 - 2) Amateur and kit built aircraft;
 - 3) Aircraft used for air races;
 - 4) Aircraft flying for exhibition purpose; and
 - 5) Aircraft used in some types of special aerial work operations
- C. The aircraft and its documents (operation and airworthiness) shall be subject to a inspection by the FSSD. The certificate will be issued only after the FSSD is satisfied that the aircraft is appropriately equipped and safe to fly.

3.2 PERIOD OF VALIDITY FOR RESTRICTED COFA

A Special Certificate of Airworthiness with a “Restricted” classification is renewable and shall be valid for the period of time as shall be indicated on the certificate.

3.3 APPLICABLE REGULATIONS & OPERATING LIMITATIONS

- A. The FSSD shall issue specific operating limitations for each restricted airworthiness certificate.
- B. An aircraft holding a restricted airworthiness certificate shall be subject to operating limitations within Vietnam and shall not make international flights.
- C. The aircraft must fly in compliance with the requirements applicable to type of operation being conducted.



SECTION 4 SPECIAL FLIGHT PERMIT

4.1 APPLICABLE POLICIES

- A. The Special Export CofA with a Special Flight Permit classification will be issued only after the FSSD is satisfied that the aircraft is appropriately equipped and safe to fly.
- B. The Special Flight Permit is NOT renewable. It is issued on a date/time-to-date/time basis.
- C. The permit shall be valid for the period of time as shall be indicated on the certificate.

When a Special Flight permit expires the operator shall apply again for another permit to be issued.

4.1.1 QUALIFYING PURPOSE OF FLIGHT

- A. The FSSD may issue a special flight permit for an aircraft that is capable of safe flight but unable to meet applicable airworthiness requirements for the purpose of—

- 1) Flying to a base where weighing, painting, repairs, modifications, maintenance or inspections are to be performed or to a point of storage;
- 2) Flying for the purpose of experimenting with or testing the aircraft including its engines and equipment;
- 3) Flying for the purpose of qualifying for the issue, renewal or validation of certificate of airworthiness or restricted certificate of airworthiness and the approval of a modification of the aircraft;
- 4) Delivering or exporting the aircraft;
- 5) Evacuating aircraft from areas of impending danger; and
- 6) Operating at mass in excess of the aircraft's maximum certified takeoff mass for flight beyond normal range over water or land areas where adequate landing facilities or appropriate fuel are unavailable with the excess mass limited to additional fuel, fuel-carrying facilities and navigation equipment necessary for the flight.

4.1.2 APPLICATION CONTENTS

- A. Application for a Special Flight Permit should be made to the FSSD on the prescribed form.

Copies of this form may be obtained from the CAAV Flight Safety Standards Department in person or downloaded from the website.

- B. It may also be made by letter or fax with the subject "Application for Special Flight Permit" clearly marked and indicating at least the following—
- 1) The name and address of the registered owner of the aircraft;
 - 2) The make, model, serial number and registration marks of the aircraft;
 - 3) The purpose of the flight;
 - 4) The proposed itinerary;
 - 5) The crew required to operate the aircraft;
 - 6) Details of non-compliance with applicable airworthiness requirements;
 - 7) Any restriction the applicant considers necessary for safe operation of the aircraft; and
 - 8) Any other information considered necessary by the FSSD for the purpose of prescribing operating limitation.

4.2 LIMITATIONS APPLICABLE TO SPECIAL FLIGHT PERMIT


4.2.1 GENERAL

- A. Since a Special Flight Permit is issued to authorize operation of an aircraft which may not meet airworthiness standards established by the Civil Aviation Regulations, appropriate limitations must be prescribed.
- B. To enable determination of these limitations, the FSSD may make or require the applicant to make appropriate inspections or tests.
- C. Because of the different kinds of operations involved, there may be differences in the detailed limitations.

4.2.2 LIMITATIONS FOR ALL OPERATIONS

- A. The following limitations are considered to be essential to all special flight permits—

- 1) A copy of the Special Flight Permit must be displayed in the aircraft at all times when operating under the terms of the authorization;
- 2) The registration marks assigned to the aircraft by the State of Registry must be displayed on the aircraft;
- 3) Persons or property shall not be carried for compensation or hire;
- 4) No person shall be carried in the aircraft unless that person is essential to the purpose of the flight and has been advised of the contents of the Special Flight Permit and the airworthiness status of the aircraft;
- 5) The aircraft shall be operated only by crew holding appropriate certificates or licenses issued or validated by the State of Registry;
- 6) All flights shall be conducted in accordance with the applicable general operating rules of the States in or over which the operations are conducted;
- 7) All flights shall be conducted so as to avoid areas having heavy traffic or any| other areas where flights might create hazardous exposure to persons or property;
- 8) All flights shall be conducted within the performance operating limitations | prescribed in the aeroplane flight manual and those additional limitations specified by the State of Registry for the particular flight; and

	<p>If the flight involves operations over States other than Vietnam, the operator of the aircraft must obtain authorizations from the appropriate authorities of those States prior to undertaking the flight.</p>
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- 9) All flights shall be conducted prior to the expiry date of the Authorization.

SECTION 5 EXPORT CERTIFICATE OF AIRWORTHINESS

5.1 APPLICABLE POLICIES

- A. A Special CofA with an “Export” classification shall not be used for the purpose of flight but for confirmation of recent satisfactory review of the airworthiness status of the aircraft.
- B. Any extension or variations granted to an aircraft in accordance to an approved maintenance programme or schedule shall be automatically revoked before issue of the Export CofA.
- C. The Export CofA is NOT renewable and ceases to be valid upon arrival to the State of import.

<p>If the aircraft is to be flown for export delivery a new Standard CofA shall be issued by the exporting State.</p>

- D. The Export CofA shall be valid for the period of time as shall be indicated on the certificate.

5.2 GENERAL

- A. An owner of an aircraft registered in Vietnam or an agent of the owner may apply to the FSSD for issue of an Export CofA for that aircraft;

<p>Copies of this form may be obtained from the CAAV Flight Safety Standards Department in person or downloaded from the website.</p>

- B. An application for an Export CofA shall be made on a form prescribed by the FSSD at least 14 days before the intended date of export of the aircraft out of Vietnam,

5.3 REQUIREMENTS FOR ISSUANCE

- A. The FSSD shall issue an Export CofA if –


- 1) The applicant submits a statement of compliance with the full Intents of the approved maintenance programme or schedule;
- 2) The applicant submits a statement of compliance with the mandatory airworthiness directives and service bulletins applicable to the aircraft and its equipment;
- 3) The aircraft has been inspected in accordance with the performance rules of these regulations and found airworthy by persons authorised by the FSSD to make such determination within the last 14 days;
- 4) The maintenance determined by the FSSD as a prerequisite for issue of the Export CofA has been carried out and certified by a person acceptable to the FSSD in accordance with these regulations;
- 5) The result of test flight, and such other tests as the FSSD may determine are complied with;
- 6) Historical records establish the production, modification and maintenance standard of the aircraft; and
- 7) A weight and balance report with a loading schedule, where applicable, for each aircraft in accordance with the applicable regulations is furnished to the FSSD.

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APPENDIX A

Application for Special Certificate of Airworthiness

This application is available from the CAAV Flight Safety Standards Department.

 APPLICATION FOR SPECIAL FLIGHT PERMIT		INSTRUCTIONS Print or type. Do not write in shaded areas, these are for CAAV use only. Submit original only to the Flight Safety Standards Department or a CAAV Authorized Person. If additional space is required, use an attachment.		
A. APPLICATION IS HEREBY MADE FOR A SPECIAL FLIGHT PERMIT FOR THE PURPOSE OF--				
<input type="checkbox"/> FERRY FLIGHT FOR REPAIRS, ALTERATIONS, MAINTENANCE OR STORAGE <input type="checkbox"/> EVACUATE FROM AREA OF IMPENDING DANGER <input type="checkbox"/> CUSTOMER DEMONSTRATION FLIGHT		<input type="checkbox"/> OPERATION IN EXCESS OF MAXIMUM CERTIFICATED TAKEOFF WEIGHT <input type="checkbox"/> DELIVERING OR EXPORT OF AIRCRAFT <input type="checkbox"/> OTHER (Specify in Section D)		
B. DESCRIPTION OF AIRCRAFT				
1. REGISTRATION MARK	2. AIRCRAFT SERIAL NUMBER	3. AIRCRAFT MAKE, MODEL AND TYPE DESIGNATION		
4. REGISTERED OWNER		5. ADDRESS		
C. DESCRIPTION OF PROPOSED FLIGHT				
1. DEPARTURE DATE	3. DEPARTURE POINT	5. ROUTE AND ENROUTE STOPS		
2. DURATION OF FLIGHT		4. CREW REQUIRED TO OPERATE THE AIRCRAFT AND ITS EQUIPMENT <input type="checkbox"/> PILOT <input type="checkbox"/> CO-PILOT <input type="checkbox"/> FLIGHT ENGINEER <input type="checkbox"/> OTHER (Specify in Section E)		
D. THE AIRCRAFT DOES NOT MEET APPLICABLE AIRWORTHINESS REQUIREMENTS AS FOLLOWS:				
E. THE FOLLOWING RESTRICTIONS ARE CONSIDERED NECESSARY FOR SAFE OPERATION: (Use attachment if necessary)				
F. CERTIFICATION - I hereby certify that I am the registered owner (or his agent) of the aircraft described above that the aircraft is registered with the Civil Aviation Administration of Viet Nam in accordance with Part 2 of the Viet Nam aviation regulations and that the aircraft has been inspected and is airworthy for the flight described.				
1. DATE	2. NAME AND TITLE (Print or type)	3. SIGNATURE		
G. INSPECTION AGENCY VERIFICATION: The aircraft described above has been inspected and found airworthy for the flight described. <i>(insert license or certificate number)</i>				
<input type="checkbox"/> 1. AOC HOLDER	<input type="checkbox"/> 2. AIRCRAFT MAINTENANCE ENGINEER	<input type="checkbox"/> 3. APPROVED MAINTENANCE ORGANIZATION	<input type="checkbox"/> 4. AIRCRAFT MANUFACTURER	
5. DATE		6. TITLE		7. SIGNATURE
8. TELEPHONE NUMBER		9. FAX NUMBER	10. E-MAIL ADDRESS	
<input type="checkbox"/> Operating limitations & markings compliant	<input type="checkbox"/> Current weight and balance information available in aircraft	<input type="checkbox"/> Major repair and alteration form attached	<input type="checkbox"/> This inspection recorded in aircraft records	<input type="checkbox"/> Statement of conformity attach
<input type="checkbox"/> Current operating limitations attached	<input type="checkbox"/> Foreign airworthiness certification for import attached	<input type="checkbox"/> Prior original airworthiness certificate attached	<input type="checkbox"/> Copy of airworthiness certificate issued based on this application attached	
FSSD Form 507 [0]2008				

End of Advisory Circular

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